

SFA VOLUNTEER COMMITTEE (CO)CHAIRS 2024-25

Volunteer Coordinator Representative from the Leadership Council Board: TBD following new board discernment from SFA Leadership Council (merged H&S and BOE)

Interim Leadership Council Contact: Board Chairperson Steven Craig, Steven.Craig@unitypoint.org

VOLUNTEER COMMITTEES:

Art Room	Tara Kendrick	tarabaird@gmail.com	
Battle of the Books	Mollie Mertens Kristin Schaffer-Richey	molliemertens@gmail.com krichey@saintfrancisschool.org	(515) 210-3118
Box Tops/Labels	Nicole Williams	2nkwilliams@gmail.com	(515) 778-8088
Chess Club	Justin Williams	2.justin.williams@gmail.com	(515) 778-8088
Curriculum Enhancement	Sonia Schumacher Sheena Brewer	scoleman31@yahoo.com sheenab10@gmail.com	(605) 359-5820
Gift Planning for Christmas And End Year Fund for Faculty and Staff	Brianna Umthun	brianna.umthun@gmail.com	(515) 868-8160
Grandparents Day	TBD		
Homeroom Parent	Kayrin Vincent	kayrinvincent@gmail.com	
Media Center (Library)	Kristin Schaffer-Richey	krichey@saintfrancisschool.org	
Playground	Tommy Karpuk	tlkarpuk@gmail.com	
Teacher Appreciation / Hospitality	Melissa Mullinax	melissa.bryan@gmail.com	(515) 975-6229
School Nutrition	Cheryl Riedl	criedl@saintfrancisschool.org	(515) 783-5903
School Spirit Wear	Meaghan Tait Charity Morris Corbett	meaghan@tait.ws charitymorris@yahoo.com	
School Supplies	Brianna Umthun Kristen Jacobs Susie Sullivan	brianna.umthun@gmail.com kkjacobs0208@gmail.com sschaab2003@yahoo.com	(515) 868-8160 (515) 418-8817 (610) 223-0244
Used Uniforms	Heather Fazio	heathertfazio@gmail.com	(515) 783-6896
Welcoming Committee	Sonia Schumacher Autum Schmitz	scoleman31@yahoo.com autum.schmitz@gmail.com	(605) 359-5820
Yearbook	Lori Haigh	lorilynnhaigh@gmail.com	(515) 988-5113

FUNDRAISING SPECIFIC COMMITTEES:

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Track-A-Thon Chair	Jessica Hull	jessicalynn.hull@gmail.com	(515) 868-3884
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Auction Chair (Continued on page 2)	Laura Biggins	laura@byinvitationonlyink.com	(347) 804-7448
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Co-Chair	TBD
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Budget/Finance Co-Chair(s) TBD needs based Leadership Council Treasurer support

In the event a budget chair is deemed necessary to work alongside the Treasurer, they are responsible for working closely with the entire auction committee to coordinate and communicate all necessary information to the Leadership Council Treasurer to support tracking documentation needed for revenue, expenses, and deposits.

Gift CoChair(s) TBD

The Auction Gift (co)chairs are responsible for helping solicit and procure gifts to be auctioned off at the event.

Sponsorship Co-Chair(s) TBD

The Sponsorship (co)chairs are responsible for helping solicit cash donations from donors, both new and returning using historical data.

Décor Co-Chair(s) TBD

The Décor (co)chair is responsible for event design and planning logistics with appropriate campus (or off campus when applicable) staff and onsite vendors.

Food & Bev/Entertainment TBD

The Food & Beverage (Bev)/Entertainment (co)chairs are responsible for planning food and beverage to be served during the event and entertainment, to include planning logistics with all appropriate campus (or off campus when applicable) staff and onsite vendors.

Marketing Chair TBD

The Marketing (co)chairs are responsible for working closely with the gifts and sponsorship chairs to coordinate advertising needs including social media, the bidding platform to include website creation (on a drag & drop platform), attendee management, and exporting revenue projections for the Budget/Finance Chair.